

**Committee:** Joint Commissioning Committee  
**Date:** Tuesday 19 April 2016  
**Time:** 11.00 am  
**Venue:** Bodicote House, Bodicote, Banbury, Oxfordshire  
OX15 4AA

### **Membership**

**Councillor Ian McCord (Chairman)**  
**Councillor Ken Attack**  
**Councillor Lizzy Bowen**  
**Councillor Roger Clarke**  
**Councillor Lynn Pratt**  
**Councillor Barry Richards**

**Councillor Nicholas Turner (Vice-Chairman)**  
**Councillor Phil Bignell**  
**Councillor Rebecca Breese**  
**Councillor Chris Lofts**  
**Councillor G A Reynolds**  
**Councillor Barry Wood**

## **AGENDA**

**1. Apologies for Absence and Notification of Substitutes**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

**3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

Cherwell District Council  
Bodicote House  
Bodicote  
Banbury  
Oxfordshire  
OX15 4AA

South Northamptonshire Council  
The Forum  
Moat Lane  
Towcester  
Northamptonshire  
NN12 6AD

#### **4. Chairman's Announcements**

To receive communications from the Chairman.

#### **5. Minutes (Pages 1 - 4)**

To confirm as a correct record the Minutes of the meeting held on 7 April 2016.

#### **6. Urgent Business**

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

#### **7. Exclusion of the Public and Press**

The following item of business contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.”

#### **8. Joint Property and Investment Services - Draft Business Case (Pages 5 - 40)**

Exempt Report of Head of Regeneration and Housing

## **9. Interviews for Chief Finance Officer**

Information for this item will be circulated to Joint Commissioning Committee members separately to this agenda pack.

The Committee agreed the candidates for interview at their meeting on 7 April 2016. Berwick Partners, who have been appointed to oversee the recruitment process, are currently liaising with candidates and the interview schedule and pack will be circulated to Committee members when it has been finalised by Berwick Partners.

## **10. Update on the Management Restructure (Pages 41 - 44)**

Exempt Report of Chief Executive

## **Information about this Meeting**

The agenda, reports and associated documents for the above meeting are available at the offices and websites of Cherwell District Council and South Northamptonshire Council at the addresses and websites set out on the agenda front sheet.

## **Apologies for Absence**

Apologies for absence should be notified to [natasha.clark@cherwellandsouthnorthants.gov.uk](mailto:natasha.clark@cherwellandsouthnorthants.gov.uk) or 01295 221589 prior to the start of the meeting.

## **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

## **Evacuation Procedure**

When the alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the assembly point as directed by Democratic Services staff and await further instructions.

## **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

## **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

## **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections  
[natasha.clark@cherwellandsouthnorthants.gov.uk](mailto:natasha.clark@cherwellandsouthnorthants.gov.uk), 01295 221589

**Sue Smith**  
**Chief Executive**

Published on Monday 11 April 2016